Children's Minister

By working closely with the Christian Education teams and ministers from Brentwood Christian Church and Trinity Presbyterian Church, the part-time (20 hours per week) Children's Minister for Brentwood and Trinity's combined children's ministry shall cultivate, grow, and maintain activities, programs, and ministries for children from birth through fifth grade as well as their families by fulfilling the responsibilities listed below. This position provides the successful candidate the flexibility to arrange one's own schedule according to one's needs, with the understanding that certain times (e.g., Sunday mornings and Wednesday evenings) are necessary for the proper fulfillment of these tasks.

Fellowship/Community Building/Pastoral Care
- Develop a strong, close-knit relationship with children and their families
- Extend pastoral care as needed to children and their families
- Plan regular children and family ministry activities (social activities, festivals, service projects, etc.) – at least six per year
- Consistently and pro-actively recruit children in each congregation to be part of the overall children's ministries, programs, and activities
- Keep track of attendance and participation of children; connect with them when they've missed activities and events that are out of the ordinary for them
- Attend kids' events as able (school plays, sporting games, theater, extracurricular, etc.)

Sunday School/Worship & Wonder/Kids Club
- Recruit and train Sunday School teachers, make teaching schedule, secure curriculum in consultation with Christian Ed teams and ministers
- Recruit and train Worship & Wonder leaders, make W&W volunteer schedule, set up W&W every week
- Lead Kids Club; recruit and train additional Kids Club leaders; make Kids Club volunteer schedule; set up Kids Club every week

Nursery
- Oversee nursery coordinator
- Make volunteer nursery schedule
- Recruit nursery volunteers when needed

Additional Items
- Adapt curriculum & materials as necessary to maintain theological integrity and inclusive language standards
- Primary resource person for annual Easter Egg Hunt, VBS, Fall Festival/Trunk or Treat, and Christmas Program
- Organize teacher trainings
- Deliver weekly Children's Sermon in worship

- Organize and oversee children's worship packs
- Write children's ministries promotional material for the weekly e-pistle, newsletters, and other forms of communication
- Work with pastors in leading children on their respective journeys toward baptism or confirmation
- Oversee Children and Youth Christmas Program
- Promote summer camping opportunities for each respective denomination
- Keep supplies updated and organized; make sure volunteers have access to the resources and supplies they need

QUALIFICATIONS

- Genuine love and care for children and their families
- Deep Christian spirituality and a commitment to the ethics at the heart of Jesus' life and ministry
- Heartfelt devotion to sharing the unconditional love of Christ with children and their families
- An understanding that families can be quite diverse in composition (i.e., it's essential to affirm children from a variety of family contexts, including those with single parents, LGBTQ parents, foster families, etc., as well as those who have special needs or could be considered "at-risk")
- The successful candidate will be able to:
    - Responsibly manage one's time and schedule and plan in advance
    - Take initiative
    - Be a team player
    - Be creative and visionary
    - Express empathy and care
- A background in education is preferred, but not required
- An MDiv or MA from an accredited seminary is preferred, but not required
- Ordination or commissioning of ministry within a mainline Protestant tradition is preferred, but not required (if one is not an ordained or commissioned minister, special consideration will be given to those pursuing vocational ministry)

COMPENSATION

- 20 hours per week
- $16,000 Annual Salary, plus stipend for cell phone
- May miss up to three Wednesday evenings per year
- May miss up to four Sundays per year